



# Steering Committee Agenda

Monday, May 15, 2023

1:00 pm to 3:00 pm (In-Person)

Mt. SAC SCE Bldg. 40 – Room 140

Presenter: Tischel Diaz

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|  | <b>Baldwin Park</b><br>__Veronica Valenzuela  |  | <b>Covina Valley</b><br>__Virginia España                       | <b>Pomona</b><br>__Miguel Hurtado | <b>Consortium</b><br>__Tischel Diaz<br>__Ana Ramos  |
|  | <b>Bassett</b><br>__Adder Argueta   |  | <b>Hacienda-La Puente</b><br>__Gregory Buckner<br>__Micah Goins | <b>Rowland</b><br>__LaToya Brown  | <b>Partners/guests present:</b><br>__Ivette Valeriano<br>__Stephani Garcia<br>__Sage Overoye<br>__Katalin Gyurindak |
|  | <b>Charter Oak</b><br>__Ivan Ayro<br>__Michelle Lee   |  | <b>Mt. SAC</b><br>__Madelyn Arballo<br>__Tami Pearson           |                                   |   |
| ____Welcome & Agenda Check<br>____Public Comment |   |  |   |                                   |   |
| <b>Objectives for the day:</b>                   |   |  |   |                                   |   |
| 1.   | Consortium Manager –<br>Tischel Diaz<br><ul style="list-style-type: none"> <li>Introduction and Agenda Overview</li> </ul>              | Around the room introductions  |   |                                   |   |
| 2.   | Consortium Updates<br><ul style="list-style-type: none"> <li>WIOA Upcoming Due Dates</li> <li>CAEP Due Dates (June/July/Aug)</li> </ul> | <b>June 2023</b> <ul style="list-style-type: none"> <li><b>Jun 1:</b> 21/22 and 22/23 Member Expense Report due in NOVA (Q3). Soft Deadline of May 18<sup>th</sup> to submit to NOVA and send in support documentation</li> <li><b>Jun 30:</b> 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q3) *</li> <li><b>Jun 30:</b> End of Q4</li> </ul> <b>July 2023</b> <ul style="list-style-type: none"> <li><b>Jul 15:</b> Student Data due in TOPSPro (Q4) FINAL</li> </ul> <b>August 2023</b> <ul style="list-style-type: none"> <li><b>Aug 15:</b> Annual Plan for 2023-24 due in NOVA *</li> </ul> |   |                                   |   |
| 3.   | Workgroup Updates   | <b>CSS Workgroup</b> <ul style="list-style-type: none"> <li><b>Ivette Valeriano (ROW)</b></li> <li><b>Stephani Garcia (ROW)</b></li> </ul>   |   |                                   |   |
| 4.   | Consortium Counselor Update   |  |   |                                   |   |

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| 5. Consortium Marketing Logo and Website | <a href="http://www.mtsac-rc.org/index.html">http://www.mtsac-rc.org/index.html</a><br><a href="https://samples.catapultk12.com/gallery/">https://samples.catapultk12.com/gallery/</a><br>Full Capacity (Move ahead with adult Ed)<br><a href="https://moveaheadwithadulthood.org/south-bay/">https://moveaheadwithadulthood.org/south-bay/</a>   |
| 6. CAEP DIR exercise                     |   |
| 7. Member Updates                        | Around the Room   |
| 8. Upcoming Events                       | Please share any upcoming events you have:<br><a href="https://www.caadultedtraining.org/">https://www.caadultedtraining.org/</a> <ol style="list-style-type: none"> <li>1. <b>Adult Education Pipeline 6.0 Release</b><br/> May 18, 2023, 12:00 PM to 1:00 PM<br/> <a href="https://www.caadultedtraining.org/CAEP/628?Type=10">https://www.caadultedtraining.org/CAEP/628?Type=10</a> </li> <li>2. <b>Part I: Marketing CA Adult Education - Ways to Increase Awareness and Reach Learners</b><br/> May 23, 2023, 12:00 PM to 1:30 PM<br/> <a href="https://register.caladulthood.org/Home/EventDetail/626">https://register.caladulthood.org/Home/EventDetail/626</a> </li> <li>3. <b>South Central Coast Regional Training - Adult Education: Using Data to Explore and Improve Equity and Impact in Adult Education</b><br/> May 26, 2023, 10:00 AM to 1:00 PM<br/> <a href="https://register.caladulthood.org/Home/EventDetail/629">https://register.caladulthood.org/Home/EventDetail/629</a> </li> <li>4. <b>Part II: Marketing CA Adult Education - Ways to Increase Awareness and Reach Learners</b><br/> May 31, 2023, 12:00 PM to 1:00 PM<br/> <a href="https://register.caladulthood.org/Home/EventDetail/627">https://register.caladulthood.org/Home/EventDetail/627</a> </li> <li>5. <b>San Diego Regional Training - Adult Education: Using Data to Explore and Improve Equity and Impact in Adult Education</b><br/> June 6, 2023, 10:00 AM to 1:00 PM<br/> <a href="https://register.caladulthood.org/Home/EventDetail/630">https://register.caladulthood.org/Home/EventDetail/630</a> </li> <li>6. <b>CASAS National Summer Institute</b><br/> June 12-15, 2023, Hyatt Regency Orange County<br/> <a href="http://www.casas.org/training-and-support/SI">http://www.casas.org/training-and-support/SI</a> </li> <li>7. <b>CTE Conference 2023</b><br/> <i>Call for Presenters (August 4, 2023)</i><br/> Looking for schools to showcase their IET and CTE programs.<br/> Omni Rancho Las Palmas November 15-17, 2023<br/> <a href="https://www.cteconference.org/call-for-presentations/">https://www.cteconference.org/call-for-presentations/</a> </li> <li>8. <b>Budget and Work Plan and Quarterly Expenditure Reports for 2023-24</b><br/> August 18, 2023, 12:00 PM to 1:30 PM (online)<br/> <a href="https://register.caladulthood.org/Home/EventDetail/631">https://register.caladulthood.org/Home/EventDetail/631</a> </li> </ol> |

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| 9. Future meetings | <p style="text-align: center;"><b>Steering Committee Meetings</b></p> <p><b>Juneteenth is a holiday so no June Meeting</b><br/><b>Meetings will resume July 17<sup>th</sup> (Annual Plan Review)</b></p> |
| 10. Adjourn        |  |

# **CAEP DUE DATES**

## **June 2023**

- **Jun 1:** 21/22 and 22/23 Member Expense Report due in NOVA (Q3)
- **Jun 30:** 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q3) \*
- **Jun 30:** End of Q4

## **July 2023**

- **Jul 15:** Student Data due in TOPSPro (Q4) FINAL

## **August 2023**

- **Aug 15:** Annual Plan for 2023-24 due in NOVA \*

## **September 2023**

- **Sep 1:** 21/22 and 22/23 Member Expense Report due in NOVA (Q4)
- **Sep 1:** July 1, 2022, to June 30, 2023, Instructional Hours and Expenses by Program Area due (estimates only) in NOVA \*
- **Sep 1:** 22/23 Certification of Allocation Amendment due in NOVA
- **Sep 30:** 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q4) \*
- **Sep 30:** 22/23 Member Program Year Budget and Work Plan due in NOVA
- **Sep 30:** End of Q1